



Great Harvest Bread Co.®

445 S. State Street, Westerville, OH 43081 614-899-6100

DONATION REQUEST FORM

Return this form to Great Harvest Bread Co. or fax to 614-898-5066

We believe in being generous to others and being involved in our community.

Our donation rules:

- We donate to charitable, non-profit organizations that directly serve our local community.
- We do not donate our products for gift-giving or business incentives.
- Your request must be submitted on this form.
- We require at least two weeks notice. (more is appreciated)
- All donation requests are reviewed on a first-come, first-serve basis. The more advance the notice, the more likely it is that we can help.
- We do not donate, or review requests, during peak holiday periods (Easter, Thanksgiving, Christmas)
- We expect you to promote our donation with your organization and event participants. Please list us in your program or flyer, newsletter or ad, and display our donation sign with the products the day of the event.

Organization Name: _____

Name of Event: _____

Location of Event: _____

Date & Time of Event: _____ Number in Attendance: _____

Contact Person: _____ Phone #: _____

Today's Date: _____ E-mail _____

How can we help?

Feed people: _____ Bread _____ Cookies
 Auction Item: _____ Bread Basket/Gift Bag _____ Free loaf/month/year

PLEASE BRIEFLY NOTE HOW THIS WILL BENEFIT OUR COMMUNITY: _____

GREAT HARVEST CREW INSTRUCTIONS:

Day & date order to be picked up: _____ Day & date order to be filled: _____

Special Instruction to crew: _____ Tent Cards _____ Bread Schedules _____ Knife & BB loaner

What to Donate: _____

SIGNATURE (organization representative at time of pick-up) _____ **DATE:** _____